

MEETING MINUTES

November 20, 2020

ATTENDEES: Officers:

Tom Harkins, *President*
Ralph Allen, *Vice President*
Colleen Cahill-Landis, *Secretary*
Sally Meeth, *Treasurer*

Highlands:

Sue Barranco, *Chairman*
Frank Lambert, *Vice Chairman*
Ann Foltz, *Secretary*
Shirley McCue, *Representative*
Steve Barranco, *Representative*

Village:

Charlie Scott, *Chairman*
Bill Marlowe, *Vice Chairman**
Barbara Mancini, *Secretary*
Jackie Gerrard, *Treasurer*
Joanne Bell, *Representative*

Eiland:

Vacant, *Representative*
Valerie Jackson, *Staff Representative*

Pannill:

Richard Williams, *Representative*
Tiffany Hewitt, *Staff Representative*

Committees:

Bill Dent, *Green*
Jim and Kay Stilwell, *Christmas Fund**
Karen Allen & Gayle Tofferi, *Neighbors ** (Gayle absent)
Gina Holden, *Sunny Treasures*
Jim Kellett, *Communications*
Don Oxley, *Technology Forum*

Administration: Charlotte Sibold, *Executive Director*

**Absent*

***Report on File*

Call to Order

The meeting was called to order at 10 AM by President Tom Harkins.

Minutes

The minutes of the August 21, 2020 meeting were approved.

Financial Report

Treasurer Sally Meeth reported a balance of \$105,045.73 in the Employee Christmas fund.

Old Business

- a. Jim and Kay Stilwell were not present because they were running the Sunny Treasures furniture and Christmas Sales, so Tom encouraged all to give generously to this year's Employees Christmas Fund to thank staff for all their efforts and support during this year's COVID pandemic.

New Business

Resident Council Minutes November 20, 2020 – continued

- a. Tom reported on the past Executive Committee Town Halls and how they have improved technologically on Channel 971 as the Chapel audio equipment has been updated. These sessions will continue on the last Tuesday of the month and in January it could be possible to have the entire Resident Council on the Zoom session if video upgrades are completed.
- b. Charlie Scott presented a proposal to absorb the Village Association in the Resident Council. According to Charlie, this would cut down on redundant communications, as much of the Village meetings duplicate information that comes from the Resident Council and Sunnyside administration. The social and outreach programs from the Village would not be ended, but could possibly be run via the Resident Council. See The attached PDF for the letter send to all Village residents on this proposal. There will be a presentation with opportunities for questions on Dec. 4th, 2pm on Channel 971. A question was asked about how this would affect the Resident Council and a timeline of implementation: Charlie stated that a ballot would be sent to the Village Association members and if passed, the Executive Committee would revise the Bylaws. Charlie did not expect this to take effect until around June, 2021. There was a discussion of various possible methods for continuing Village representation on the Resident Council, such as representatives for regions of the Village (Hickory Cove, Gratton Price, Glen 1 and Glen 2, etc.) Bill Dent asked about a trial joint meeting and the reaction of the Resident Council to the proposal. Tom Harkins stated he supports anything the Village Association decides as long as all IL residents have the opportunity to discuss the proposal and have their voices heard. Concerns were raised about the possible loss of some functions and events: Charlie said that certain area, such as social functions, should continue. Sue Barranco asked if the Highlands Association would also be required to merge with the Resident Council and Tom said only if they chose to do so; this proposal did not affect them.
- c. Don Oxley discussed the creation of **Sunnyside Times Unplugged**, a print version of selected articles from the Sunnyside Times website. In response to the results of the Communication Survey, a three-month test of **Unplugged** was set up and the first two issues got very positive feedback. An opt in form was sent in the November issue and over 90 people responded, all but 12 asking to continue receiving **Unplugged**. Tom Harkins spoke with Tiffany Hewitt and Valerie Jackson and they requested all Health Care and Assisted Living resident to **Unplugged** each month. The December issue will be out shortly, with the last opt in form; after that only those in independent living who requested the publication will continue to receive it. It is estimated that there will be around 300 copies printed starting in January. Don thanked Sunnyside for assisting with this project by printing the issues. Tom pointed out that an additional page can be added to **Unplugged** if one of the associations wanted to have some information included in this distribution, keeping in mind that some people have opted not to receive this publication.
- d. Tom announced that the Geek Squad of residents who help with technology issues will be permitted to enter the Highlands again, using appropriate safe protocols and N95 masks give to Geek Squad members by Sunnyside. As the

Resident Council Minutes November 20, 2020 – continued

COVID situation permits in Health Care and Assisted Living, the Geek Squad will also be allowed in those areas. Also, the end of the monthly Technology Assistance day will again be happening in the Allegheny Room at 1pm; details will be email from Sunnyside. There is now an icon in the Resident Apps for Technical Assistance, which includes a Geek Squad email form that goes to Joanne Bell. Joanne stated that she has received 6 to 7 requests through this link.

- e. Don reported on the continuing efforts to fight Scams, including the testing of sticker for residents to put by the phone or computer providing advice and a number to call in need. There is also button on for Scams button on the Resident App with information on various scams that will be updated as more information is available.
- f. Ralph Allen and Tom are attending the Tuesday Sunnyside Leadership and appreciate this opportunity to engage with Charlotte and all Sunnyside staff directors. There is a lot learned and assistance has been happening both directions. Sunnyside has supported many resident efforts, such as Sunnyside Times Unplugged, Geek Squad access to the Highlands, Health Care and Assisted Living and upgrades to the wood workers' shop. Please send any concerns or questions to share at this meeting to Ralph or Tom.
- g. Ralph reported that the Broadus Vitality Center will be opening in early 2021 and hours of operations have been set to 8am to 5pm Monday through Friday. Activities is planning on how to have safe access. The Eiland Center's Wellness Center pool will continue to allow access by appointments and starting on November 23rd the exercise equipment will be available without appointment from 8am to 8pm seven days a week. Residents will be checked in at the front desk of the Corson Center. Ralph mentioned areas will have scanners for temperature checks and to remind about wearing a mask are in several areas and this will include the Vitality Center.
- h. Tom presented information on the various holiday plans the Sunnyside Administration. On December 10th there is a Gala to Go for residents, December 12th a family drive through parade, December 15th there will be an outdoor Holiday Gala at the pavilion and on December 17th a Campus drive through with a holiday light show, with assistance of the Tech Group.

Association Reports

Highlands – Sue Barranco had no report.

Village – Charlie Scott said the December 4th Channel 971 presentation will include Virginia Bethune playing her harp and Chaplain Jeff Carr will be giving a holiday presentation.

Eiland - Valerie Jackson had no report.

Pannill – Richard Williams reported Health Care is doing well. Two residents are in quarantine for COVID: they are asymptomatic. The residents are getting several COVID tests. He thanks the staff for wonderful care of the residents.

Committee Reports

Communications – Jim Kellett had no report. Tom commented that the Ad Hoc Plans and Communications Liaison Committee are reorganizing and to combine with Communications into one committee: more to come in the future.

Sunny Treasures – Gina Holden reported Sunny Treasures space had been used for family visits in October for Health Care, but that has been suspended due to COVID. There have been enough sales through the Corson Lobby and Bistro Basement to meet the 2020 budget. Gina stated that 2021 budget will be released and it will be a provisional budget. They will do the best they can for the Sunnyside groups they support with funds. Encouraged all to attend the Christmas Sale that is ongoing today. She thanks Barbara Conway and Ruth Poole who are making Thanksgiving and Christmas favors for the residents of Assisted Living and Health Care.

Employee Christmas Fund – Jim and Kay Stilwell were working at the Christmas Sales.

Green – Bill Dent reported Green Earth is still not willing to come on campus and urges residents to use the County landfill to recycle. He thanked Sunnyside Grounds for assisting the planting 100 new flower bulbs in the open area between Grattan Price and Woodside Drive. The Court Village garden was also completed through the work by Martha Merz. He thanked Grounds also for sidewalk and hiking trails upgrades, and a special thanks to Robert Shenk for treating or removing trees with the turpentine beetle. An evaluation of energy saving possibilities showed that heating pumps would give efficiency but the high cost makes them questionable. Investigations into solar energy continue. Bill reported the semi-annual trash collections on Massanetta Springs Road, the last being a few weeks ago.

Neighbors –Karen Allen reported there have been 26 move ins since COVID and 8 since the last Resident Council meeting. There will be 6 more in December. Karen asked floor representative in the Highlands to reach out to new neighbors on their floors while COVID is ongoing. The Highlands have had 7 new residents and will have 4 more in December. Bill Dent asked if new residents would be getting their pictures taken for Resident Apps anytime soon; Charlotte will look into this issue. A discussion arose over the post cards of new residents that use to be sent to our mailboxes. Charlotte said the printed post cards were stopped due to COVID and asked if an email of this information would be acceptable. This got a mixed response; Charlotte said she would follow up and see if a list of all new residents since COVID could be sent in email. There were several concerns about new residents not getting information they might need, such as the Town Hall sessions and tools on Sunnyside Times and Resident Apps. Colleen mentioned a backlog of new resident interviews is going up on Sunnyside Times and in **Unplugged**. Don said some delay is a need for writers to help with Sunnyside Times; all volunteers are welcome. Tom mentioned the maps on

Resident Council Minutes November 20, 2020 – continued

Sunnyside Times, including the names and also names of those scheduled to move in.

Technology Forum – Don Oxley mentioned the group had a good meeting with Charlotte.

Executive Director’s Report - Charlotte reported no update. She asked for questions.

- Tom asked about any news on the COVID vaccine: Charlotte expects this to happen quickly after the FDA approval. She also stated that it is possible there will be a pull back on visitors after Thanksgiving if the COVID numbers are not good.

- Barbara Mancini commended Charlotte on the care Sunnyside has taken with the residents, which was echoed by the Resident Council.

- Sue Barranco asked about renovations to the Highlands dining room. Charlotte said there was currently a renovation being started in the Corson Center for the Salon and Clinic. Next is a renovation of the Wellness Center and Therapy area are in planning and will go to bid in December. After that the Dining Room will be evaluated and hopefully out to bid so that it can be completed early this year or Spring.

- Ann Foltz expressed frustration on **not** being able to reach out to new Highland residents and hopes face to face meetings can happen more often. Karen asked Ann to send her information so the Neighbors Committee can work on this. Shirley McCue gave thanks to Ann for the wonderful job she is willing in the Highlands.

Adjournment The meeting was adjourned at 11:45 a.m.

Future Meeting Dates

Executive Committee –

First Floor Administrative Conference Room Or Zoom Meeting –

February 5, 10:00 A.M.

Resident Council –

BETHESDA THEATER or Zoom Meeting

February 19, 10:00 A.M.