

**VILLAGE ASSOCIATION MEETING
FRIDAY, MARCH 6, 2020, BETHESDA THEATER
DRAFT MINUTES¹**

1. Chair Charlie Scott, called the meeting to order at 2:00 p.m., Friday, March 6, 2020.
2. Chaplain Pat Spears offered the invocation prayer.
3. Secretary Bill Marlowe announced the draft minutes of our last meeting on December 6, 2019 were published about mid-December 2019. He inquired whether there were any comments and/or questions. There being none, he asked for a motion to approve the draft minutes. A motion was made and seconded. The motion was unanimously approved.
4. Treasurer's Report: Chair Scott announced that Treasurer Jackie Gerrard was absent and Secretary Marlowe would give the Treasurer's Report in her absence. Secretary Marlowe reported the current balance is \$647.21, plus \$23.58 in Petty Cash, for a total of \$670.79. He continued that the dues are for refreshments only and the dues are \$5.00 per person—not couple. He noted the following regarding dues paid:

Members who paid Sep 2018 — May 2019: 161
Members who paid Sep 2019 — Dec 2019: 71

5. Old Business: None.
6. New Business: None.
7. Announcements:
 - a. Chair Scott noted that President and CEO Josh Lyons was not present as he was attending a memorial service.
 - b. Food and Beverage Director, Steve Ray, shared with members his role in Food and Beverage. He announced he has promoted Chelsea McCaw to Supervisor, noting she is an excellent baker. He pointed out a new menu called Bistro Express is being offered. It is a limited menu that staff can get to you in a short period of time, for example: a turkey sandwich, a salad with protein choices, and a couple of hot items that are ready to go. He commented there are some exciting new menu items coming to the 1912 Bistro, and the menu will include calorie information. Steve described a new open forum he is calling, "Meet with Steve" – not to be confused with "Coffee with Josh." Steve said he solicits members' ideas and comments. A couple of different times/dates are being proposed –

¹ Draft minutes until approved by the next Village Association Meeting, May 1, 2020.

Secretary's Note: The meeting was audio/video recorded. Accordingly, the minutes are abbreviated. If any member desires more detail than what is in the minutes, he/she may check out the DVD recording at either Front Desk at Corson Lobby or Highlands, or by contacting Secretary Marlowe at wmarlo@ssemail.net or by phone at X8894.

more information will be forthcoming in members' mailboxes and on Touchtown Community App.

- c. Wellness Center Director Annie Shaffer updated members regarding on-going construction for our new Wellness Center. She shared that on the morning of March 11th, from 6:00 to 10:00, eight concrete trucks are scheduled to be on campus, weather permitting. Additionally, she continued, on March 24th, late afternoon, three large trucks are scheduled to deliver framing beams. She advised residents to be careful if they are in the vicinity during that time. She stated reminder handouts are available at the Treasurer's Desk.
- d. Administrator of Health Services Karen Riley shared in depth comments regarding the Coronavirus Virus (COVID-19). Administrator Riley had handouts for members (please see Attachments 1 through 6). She concluded her remarks by enjoining members to call her if they have questions (office 540-568-8303 and cell 540-830-0107).
- e. Residential Living Director Robin Golliday updated members regarding Sunnyside's Touchtown Community App. She was assisted by Highlands Administrative Assistant, Residential Living, Krista Tucker.
- f. Resident Council Vice President Ralph Allen updated members regarding Resident Council. He stated he was filling-in for Resident Council President Tom Harkins, who has the flu. Vice President Allen thanked outgoing Resident Council Secretary, Marianne Hinkle, and outgoing Chair of Sunny Treasurers, Kay Stilwell. He noted these two positions will be filled by Colleen Cahill-Landis and Gina Holden, respectively. Vice President Allen also updated members regarding the Ad-hoc Planning and Development Liaison Committee.
- g. Sunny Treasurers Chair Gina Holden announced that she is now the Chair of Sunny Treasurers and she thanked outgoing Chair Kay Stilwell and her husband Jim for the marvelous job they have done for Sunny Treasurers over many years. Chair Holden encouraged members to shop and buy.

Chair Scott reminded members that Sunny Treasurers contributed \$35,000 toward renovation of Sunnyside Room.

- h. Lorraine Davis introduced the following eight new residents:

Les and Joni Grady, 1670 Glenside Drive;
Ross (Whit) Krumm, 1025 Aberdeen Loop;
Marjorie (Marge) Oliver, 4058 Woodside Dr., #20;
Donald (Don) and Carolann (Carol) Wait, 1040 Glen Lea Lane; and,
Len and Diane Young, 4336 Locust Circle.

8. Chair Scott made closing comments. He announced the Village Association Board is looking for nominations for Vice President and Secretary as Don Oxley and Bill Marlowe's terms

expire after the May meeting. He noted the next meeting of the Village Association is Friday, May 1, 2020. He thanked the members for coming and invited all to enjoy the refreshments.

The meeting adjourned at 3:25 p.m.

A handwritten signature in blue ink that reads "Bill Marlowe". The signature is written in a cursive style and is highlighted with a yellow background.

Bill Marlowe, Secretary

Attachments:

- (1) Commonwealth of Virginia, Department of Health (VDH), COVID-19 Update
- (2) VDH Updated Guidance on Testing for COVID-19
- (3) World Health Organization Advice On the Use of Masks
- (4) What is COVID-10 – Enveloped or Non-Enveloped, or Naked?
- (5) Wellness Center Visitor Warning
- (6) Stay Home If You Are Sick